

# Victory Gardens at Community Sites: Building and Maintaining the Garden

## *Project Plan Template*

### 1. Select Victory Garden Partner and Site

- 1.1. Identify Partner
- 1.2. Identify Partner Garden Liaison

### 2. Develop Garden Design

- 2.1. Identify Garden Designer
- 2.2. Create Garden Layout
- 2.3. Create Bill of Material
- 2.4. Provide Cost Estimate for Garden Installation

### 3. Source and Fund Building Material

- 3.1. Identify Source Vendors
- 3.2. Identify Garden Underwriter to Fund Project

### 4. Determine Approval Process

- 4.1. Determine what, if any, approvals are required
- 4.2. Identify the materials required to support the approval process
- 4.3. Identify Garden Proposal Writer to prepare required materials
- 4.4. Support stakeholders through the approval process

### 5. Garden Installation

- 5.1. Identify Garden Installation Manager
- 5.2. Identify Garden Installation Volunteer hours for garden installation
- 5.3. Material Delivery
- 5.4. Determine Installation Schedule
- 5.5. Install Garden

## 6. Garden Creation and Management

6.1 Identify Garden Coordinator

6.2. Identify Student Garden Apprentice(s)

6.3. Plant Gardens

6.4. Feed & Weed Gardens

6.5. Harvest Gardens